

**NEWTON
COMMUNITY
SERVICE CENTER**

Building community one family at a time.

Posted: 4/14/08

Title: Assistant Teacher, Toddler Program

Position: Full-Time, 37.5 hours/week; plus benefits

The Assistant Teacher supports the overall daily and weekly operation of the classroom through support to teachers, children, and families. The Assistant Teacher is in a learning and growing role on a career track towards a Teacher position.

NCSC seeks applicants who possess a strong desire to work with children and parents, warm outgoing personality, sense of humor, emotional maturity and physical stamina, ability to work cooperatively with others, a sense of innovation, creativity, ability to assume responsibility, good communication skills, and an appreciation for others.

Qualifications:

- Submit evidence of physical health and wellbeing appropriate to position including MMR immunity
- Subject to and successfully pass Criminal Offense Record Investigation & DSS Background Record Check
- Pass appropriate reference check

Please submit cover letter & resume to:

Newton Community Service Center
492 Waltham St.
W. Newton, MA 02465
Attn: Lonnie Schroeder

Or email to:

Lonnie Schroeder, Early Education & Care Senior Director
lschroeder@ncscweb.org

Newton Community Service Center is an Equal Opportunity employer.